

Thornton School – Communication Policy

Purpose

- To further the communication between parents, teachers, the wider school community and the Board of Trustees.
- To create a cooperative approach to information sharing and in dealing with ideas and general policy in line with the character of our school
- To inform the parent of the priorities that the Board of Trustees have for the school.
- To support the directions, policies and happenings within the school.
- To encourage the exchange of ideas and information.

Objectives

1. General:

All staff and parents will be given opportunities for communication of information and ideas. Avenues for channelling this, include:

- Individual teachers
 - Principal
 - Support Staff
 - Board of Trustees members
- ### 2. PTA:
- The PTA and Board of trustees maintain contact through the principal attendance at both meetings
- ### 3. Board meetings:
- The Board will ensure any parent/caregiver who wishes to speak is given time at the start of any monthly meeting
 - Meetings of the Board of Trustees and sub-committees will be advertised in advance in the school newsletter
 - The Board of Trustees will report annually to the community giving details of the previous years financial audit, and of financial objectives, school development, and the budgeting for the current year.
 - The Board will regularly inform the community of progress made towards achieving school goals and targets for student achievement. This will include the achievement of identified groups of students and Maori students.
 - The Board will ensure communication channels are open.
- ### 4. Action at Board Level:
- The appropriate sub-committee will be responsible for any investigation required and the preparation of recommendations and/or options for the Board.
 - Executive group action is available in emergency situations.